

# APPLICATION FOR VEHICLE PASS AT Billund Airport

APPLICATION HAS TO BE EMAILED TO CPNORD@BLL.DK

**Billund Airport A/S**  
**Hovedvagten**  
**Passagerterminalen 10**  
**7190 Billund**

**CAUSE (FILLED OUT BY RESPONSIBLE FOR ID CARD/VEHICLE PASS)**

- New vehicle pass       New registration/license plate  
 Renewal of vehicle pass       Lost vehicle pass

**PURPOSE (FILLED OUT BY RESPONSIBLE FOR ID CARD/VEHICLE PASS)**

Description of operational function

**NEED FOR ACCESS TO (FILLED OUT BY RESPONSIBLE FOR ID CARD/VEHICLE PASS)**

- Airside       C-SRA

**INFORMATION - VEHICLE (FILLED OUT BY RESPONSIBLE FOR ID CARD/VEHICLE PASS)**

License plate

- Private vehicle       company vehicle

- car       Van/Truck       Other: \_\_\_\_\_

Phone for user (or responsible) of the vehicle

Expected use at Billund Airports area

- Daily       Weekly       Monthly       Annually

**ISSUEING (FILLED OUT BY BILLUND AIRPORT)**

Udløbsdato

Udleveret den

Udleveret af

Udleveret til (navn)

**GUIDELINES FOR VEHICLE PASS AT BILLUND AIRPORT (BLL)**
**INSURANCE OF VEHICLE PASS**

The vehicle must as a minimum be registered and insured in accordance with the Danish legislation

**OPERATIONAL PURPOSE:**

A vehicle pass can only be issued on the basis of an operational function at security restricted areas of BLL (Airside or C-SRA)

**DRIVING COURSE:**

All users of a vehicle must have completed and passed a driving course before it is permitted to drive in the security restricted areas of Billund Airport. The course can be ordered at the Marshal department via email (marshal@bll.dk)

**ACCESS PERMISSION:**

A vehicle pass is the access permission for the vehicle. The vehicle pass must be placed visibly at all times at BLL.

**PRICE:**

A driving course costs DKK 500,- excluding VAT.

A vehicle pass costs DKK 100,- excluding VAT

**EXPIRY DATE:**

A vehicle pass is valid for 5 years from the date of issue

**EXPIRED VEHICLE PASS/CHANGE OF OPERATIONEL NEED**

The vehicle pass has to be returned immediately to Billund Airport (Checkpoint Nord) if:

- Billund Airport requests this or
- When the vehicle no longer has an operational need for access to the restricted area of Billund Airport or
- When the vehicle pass has expired

Note that the company will be charged DKK 600,- excl. VAT for vehicle pass that are not returned no later than the expiry date.

**ABOUSE/LOSS OF VEHICLE PASS**

In the event of misuse, the vehicle pass will be revoked by BLL.

In the event of loss or theft of the vehicle pass, this must be reported immediately to Security Checkpoint Nord/Hovedvagten

**DELIVERY TIME:**

An e-mail will be sent to the company when the vehicle pass is ready

Name	
Email	
Phone (direct)	
_____	_____
Date	Company stamp & Signature